

**OFFICE OF THE CHIEF JUDICIAL MAGISTRATE-CUM-SECRETARY, DISTRICT
LEGAL SERVICE AUTHORITY, KURUSHETRA.**

RE-ADVERTISEMENT NOTICE

EMPLOYMENT NOTICE

Applications on prescribed format are invited for filling up One (1) post of Accountant in District Legal Services Authority, Kurukshetra purely on contractual basis at prevailing rates fixed by the Deputy Commissioner, Kurukshetra for a period of six months or till regular appointment is made by Haryana State Legal Services Authority, Panchkula, whichever is earlier, for District Legal Services Authority, Kurukshetra. The candidates, having the below mentioned qualifications may submit their applications till 31.07.2017 upto 4.00 p.m. in the office of undersigned. **Due to procedural errors the candidates who applied earlier are required to apply again.**

1. ELIGIBILITY CRITERIA

- ✓ Applicant should be citizen of India .
- ✓ Applicant should not be less than 18 years and more than 42 years of age as on last date of submission of application i.e. 31.07.2017.

2. ESSENTIAL QUALIFICATION

- ✓ Commerce Graduate or MBA with at least 55% marks and holding degree/diploma in computer application.
- ✓ Two years experience as Accountant.

The applicants should fulfill the condition of qualification on the last date of receipt of application.

3 MODE OF SELECTION

Eligible candidates shall appear for interview on the date fixed which shall be intimated later on through telephone. The list of selected candidates shall be prepared on the basis of educational qualification, experience and knowledge skill.

4 DATE OF EXAMINATION.

The applicants who fulfill the aforesaid qualification for the post of Accountant will be required to appear for Interview in the ADR CENTRE, DISTRICT COURT COMPLEX, KURUKSHETRA on the date fixed which shall be intimated later on through telephone. Separate call letters will not be issued to the applicants.

5 LAST DATE

The applications should reach this office either by registered post or by hand well before the closing date i.e. 31.07.2017 upto 4.00 p.m on the below mentioned address by mentioning on the top of the envelope:

“APPLICATION FOR THE POST OF ACCOUNTANT”:-

The Chief Judicial Magistrate-cum-Secretary,
District Legal Services Authority,
Kurukshetra (Haryana).

The applications received after due date and time will not be entertained either through post or by hand.

6. GENERAL INSTRUCTIONS

1. The application should be on plain paper with recent photographs of candidates affixed thereon containing full particulars i.e. .e. Name, Father/Husband's Name, Date of Birth, Gender, Educational Qualification, Category, Permanent Address, Present Postal Address, Experience, Phone Number (must), nationality, along with attested copies of relevant

testimonials and one self addressed envelope affixing thereon a stamp of Rs. 5/- properly stamped envelopes.

2. Incomplete applications shall not be entertained without giving any intimation to the applicant.
3. If on verifications at any time before or after the said test, it is found that an applicant does not fulfill any of the eligibility condition, his/her candidature shall stand cancelled without any notice.
4. No advance copy of application shall be entertained.
5. No TA/DA will be paid to any applicant for appearing in Interview.
6. This office shall not be responsible for any kind of postal delay.
7. In case of any query, applicant may contact to the office of undersigned on the Telephone Number – 01744-220216.
8. The above details are also available on the website of Haryana State Legal Services Authority i.e. <http://hslsa.nic.in/>

SD/-

Dated: 14.07.2017

Chief Judicial Magistrate-cum-
Secretary/ Chairman, Selection
Committee,
District Legal Services Authority,
Kurukshetra.